SUPERIOR COURT OF CALIFORNIA, COUNTY OF ALAMEDA

☐ **Berkeley Courthouse** 2120 Martin Luther Jr. Way, Berkeley, CA 94704	☐ **Fremont Hall of Justice** 39439 Paseo Padre Parkway, Fremont, CA 94538	☐ **Gale/Schenone Hall of Justice** 5672 Stoneridge Drive, Pleasanton, CA 94588
☐ **George E. McDonald Hall of Justice** 2233 Shoreline Drive, Alameda, CA 94501	☐ **Hayward Hall of Justice** 24405 Amador Street, Hayward, CA 94544	☐ **René C. Davidson Courthouse** 1225 Fallon Street, Oakland, CA 94612
☐ **Wiley W. Manuel Courthouse** 661 Washington Street, Oakland, CA 94607		***Reserved for Clerk's File Stamp***
PLAINTIFF		
DEFENDANT		
REQUEST TO AMEND CLAIM BEFORE HEARING (Small Claims)		SMALL CLAIMS CASE NUMBER

IMPORTANT NOTICE

A copy of this request must be mailed or personally delivered to each of the other parties in this case **if your claim has already been served**. File the original request with the court and keep a copy. A decision on your request to amend your claim will be made at the hearing. The judge can grant or deny your request or continue the hearing.

If your claim has not been served, file your amendment to correct or change your claim instead (SC-100 or SC-120) then have your amended claim served.

CHECK APPROPRIATE ITEMS (S):

☐ I am the plaintiff in the above case ☐ I am the defendant in the above case

☐ Amendment to plaintiff's claim ☐ Amendment to defendant's claim.

☐ The claim **has not** been served ☐ The claim **has been** served (Court ORDER required to amend, except for change of address)

PLEASE AMEND CLAIM AS FOLLOWS:

1. ☐ Plaintiff's ☐ Defendant's name to:_____

   ☐ Plaintiff's ☐ Defendant's address to:_____

   _____

2. ☐ Amount of claim to: _____

3. ☐ Description of claim to: _____

   _____

   _____

5. ☐ Add defendant:_____

   Address: _____

DATE: _____ _____
(Signature)