

Form for Vendor Submission of Questions

ATTACHMENT 10

Q #	Questions	RFQ Reference (Document & Page-Section-Item)	Answers
1	<p>Can we partner with a different business who has a DVBE certification just to get the DVBE reference? And we may or may not use the DVBE's firm as a reference?</p> <p>Or can we partner with a DVBE firm just to get the DVBE preference, even if the DVBE firm has no prior reference?</p>	<p>Page 9, 7.0 Proposal Contents 7.1 C. Reference, and</p> <p>Page 13, 12.0 DISABLED VETERAN BUSINESS ENTERPRISE INCENTIVE</p>	<p>There is an additional method for a Bidder to qualify as a DVBE for contracts for non-IT goods and for IT goods and services. For those procurements, the Court must accept from a Bidder a DVBE business utilization plan (plan) in lieu of DGS certification (PCC 10115.15(a)). The use of a plan does not extend to non-IT service contracts.</p> <p>A plan is a Bidder's written commitment to contract with certified DVBEs for at least 3 percent of its business's total contract dollars expended in California during the next year (i.e., the year after the year in which the contract is awarded). This 3-percent commitment applies to all business done by the Bidder in California, not just contracts with the State of California. The DGS procurement division provides plan approval. A plan is considered approved by the DGS on the date of submission provided the plan meets requirements set forth in PCC 10115.15. However, the DGS may audit the plan and later disapprove it. To qualify as a DVBE by use of a plan, a Bidder must provide a written certification that it has submitted its plan to DGS when it submits its Bid to the JBE.</p>

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2	Can we utilize a subcontractor if we're lacking on a reference if this is required (we may have all three references but need to go through all notes/ and prior projects first as it has been a while on some a several years since these projects were implemented)?	Page 9, 7.0 Proposal Contents 7.1 C. Reference,	<p>Refer to page 26 of the RFP solicitation, section 8 Assignment and Subcontracting. If subcontractors are contemplated, the bidder should make note of the following in their RFP:</p> <ul style="list-style-type: none"> • identification of those persons or firms; • the portions and monetary percentages of the work to be done by subcontractors; • how and why subcontractors were selected; • resumés of each major subcontractor participant; and • description of how subcontracted work will be controlled, monitored, and evaluated. <p>Please also refer to Attachment 4, Suspension or Debarment.</p>
3	Is GAAP Compliance required? We are a small business and Quickbooks online and do our own accounting/bookkeeping and we external CPA to do our taxes.	Page 31, 11.2 GAAP Compliance	<p>If Bidder proposes exceptions or modifications to Attachment 2- General Terms and Conditions. The Bidder must submit (i) a red-lined version of Attachment-2 that clearly tracks proposed modifications, and (ii) a written explanation or rationale for each exception or proposed modification. Additionally, the Bidder needs to complete Attachment 3 - Bidder's Acceptance of Terms and Conditions and select the second option.</p>

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4	Is the term length for the service needed only 2 months?		The term of service length is based on the period of time the project must occur. The project length should not exceed 200 hours and bids should accurately indicate the number of hours that the bidder needs to implement the requested service.