

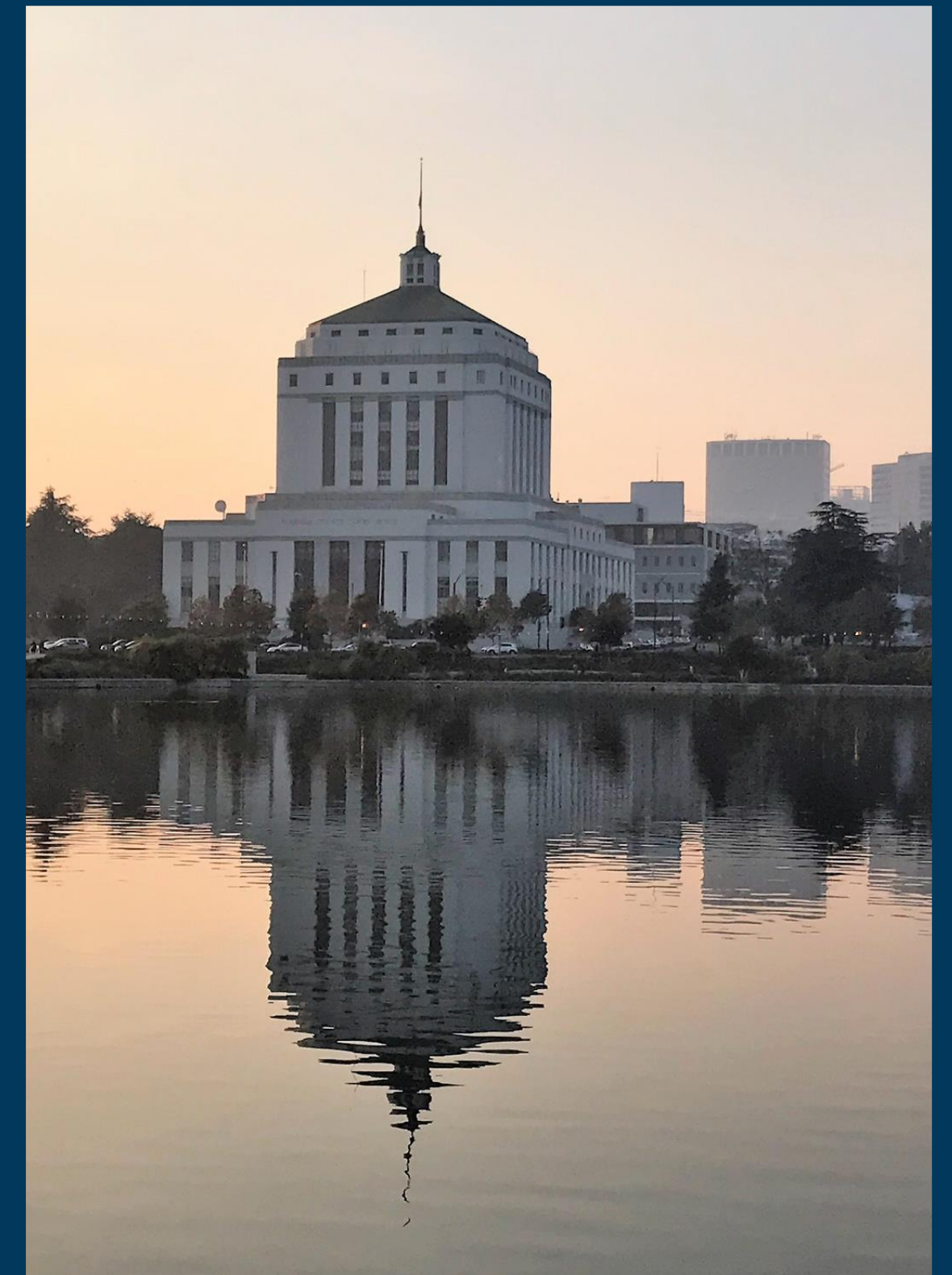


ALAMEDA COUNTY SUPERIOR COURT

TEMPORARY AND TRANSITIONAL HOUSING SERVICES FOR PRETRIAL PROGRAM

**Pre-Proposal Conference
January 29, 2025**

Issue Date: January 7, 2025
RFP Number: SC6666.2025.1.CF



AGENDA

1. Timeline and Important Dates
2. Background Information
3. Technical Proposal
4. Supplemental Questionnaire
5. Submission of Proposals
6. Questions

TIMELINE

● **Jan. 7, 2025**

RFP Issued

● **Jan. 29, 2025**

Pre-Proposal Conference

● **Feb. 4, 2025**

Deadline for questions

Email All Questions To:

bidquestions@alameda.courts.ca.gov

Questions and answers will be posted on February 11th (estimate).

● **Feb. 27, 2025**

Proposals due

● **Mar. 10-14, 2025**

Interview and demonstration (if needed)

● **Apr. 1, 2025**

Notice of intent to award

● **Apr. 2 - May 31, 2025**

Negotiations and execution of contracts

● **June 1, 2025**

Contract start date

Contract duration is 1 year:

[June 1, 2025 - May 31, 2026](#)

BACKGROUND INFORMATION

Alameda Superior Court Pretrial Program

WHO?

We serve individuals who have pending criminal cases in Alameda County.

WHAT?

- We assess **individual risk** and **needs** to support **informed release decisions**.
- We support individuals in addressing their underlying needs through **community-based services**.

WHY?

- To establish **sustainable** supportive service connections in the community.
- To **avoid future and/or further involvement** in the criminal justice system

SERVICE NEEDS

This RFP includes a wide range of housing services that together will address the range of housing needs for pretrial clients.



PRETRIAL POPULATION

- Men, women, non-binary
- Families
- Domestic violence survivors
- Transitional-age youth

RANGE OF HOUSING NEEDS

- Emergency shelter
- Independent living
- Family housing
- Housing navigation services
- Supportive service connections
- Case management
- Support groups
- Transportation assistance
- Public benefit assistance
- Employment assistance
- Parenting classes

PROVIDERS WHO HAVE MULTIPLE FACILITIES/PROGRAMS AND THE ABILITY TO SERVE MULTIPLE POPULATIONS ARE STRONGLY ENCOURAGED TO APPLY.



COURT-REFERRED INDIVIDUALS

REFERRAL PROCESS

The court will implement protocols to ensure individuals are referred to appropriate programs based on their individual risk and needs.

PROGRAM RULES

All referred individuals will be required to follow all facility/program rules.

TECHNICAL PROPOSAL

Every program included in the bidder's proposal **MUST** meet the minimum qualifications to ensure providers can meet the needs of our pretrial population.

LOW-BARRIER AND HARM REDUCTION BASED INTERVENTIONS

Preference will be given to programs with demonstrated experience providing low-barrier and harm reduction focused interventions. Programs should have minimal entry requirements and employ practices that lessen and remove obstacles to securing and maintaining housing.

TIMELY REFERRAL PROCESSING

Individuals will often be referred to the provider in court and released the same day/evening. Bidders must have the **ability to review and accept referrals from the court 24/7** and ensure that individuals can access services **immediately upon release**. Bidders must also have the ability to **notify the court within 24 hours** if a referred individual does not appear for intake.

SUPPLEMENTAL QUESTIONNAIRE

A Supplemental Questionnaire **MUST** be completed for every facility/program that the bidder is including in their proposal.

GENERAL TIPS

- Do NOT leave questions blank. If a question is not applicable, indicate that in your response.
- Provide specific details about your referral process and include copies of all referral forms and supplemental documents you require for intake as attachments.
- Include copies of assessments, evaluations, progress reports, and any other forms/documents you use as attachments.

STATEMENT OF WORK

- Include any **preferred qualifications** you have.
- Be **detailed and specific** about the populations you serve, services you provide, and the impact that they have on your clients.
- **Provide a clear picture** of what referred individuals can expect.
- Include any **additional information** that will help us evaluate your ability to meet the needs of our pretrial population.

SUBMISSION OF PROPOSALS

INTERVIEWS AND DEMONSTRATION

- The Court may conduct interviews/demonstrations with Prospective Bidders to clarify aspects set forth in their proposals or to assist in finalizing the ranking of top-ranked proposals.
- Interviews may be conducted via Zoom or by phone.
- The Court will notify prospective bidders regarding interview arrangements.

SUBMITTING YOUR PROPOSAL

- Proposals must be submitted by **February 27th at 2:00pm Pacific Time.**
- Proposals must be submitted in 2 separate emails: **(1) Technical Proposal** and **(2) Cost Proposal.**
- Proposal must be emailed to bidquestions@alameda.courts.ca.gov
- The subject line of the email must include the **RFP title and number.**

QUESTIONS

Email additional questions to:

bidquestions@alameda.courts.ca.gov

Questions must be submitted via email
by **February 4th**

Deadline to submit proposals is
February 27th 2:00PM